



**Regulations for the reimbursement of care costs in the project
entitled "Occupational integration of third-country nationals – Ełk subregion"**

*co-financed by the European Union under the European Social Fund+
implemented by Fundacja Wsparcia Nauki i Biznesu as part of the regional program
European Funds for Warmia and Mazury (FEWiM) for 2021-2027,
Priority FEWM.07.00. Labour market
Operation FEWM.07.08. Integration of third-country nationals into the labour market*

Whenever the Regulations refer to:

1. **Project** – this means the project entitled "Occupational integration of third-country nationals – Ełk subregion" No. FEWM.07.02-IP.01-0008/24.
2. **Beneficiary** – this means the Foundation for the Support of Science and Business, 19-300 Ełk, Jana i Hieronima Małeckich 2 lok. 13.
3. **Project Participant** – this means a person who benefits from support under the project entitled "Occupational integration of third-country nationals – Ełk subregion".
4. **Project Office** - the office of Fundacja Wsparcia Nauki i Biznesu located at ul. Jana i Hieronima Małeckich 3 lok. 2, 19-300 Ełk

**§1
Item**

1. These Regulations define the conditions for receiving additional/accompanying support in the form of reimbursement of the costs of care for a child up to 7 years of age or a dependent person, as part of the project "*Occupational integration of third-country nationals – Ełk subregion*" implemented in the period from 01.10.2024 to 31.10.2025.
2. As part of the project entitled "Occupational integration of third-country nationals – Ełk subregion", accompanying support is provided for a maximum of 10% of the Labour Office in the form of reimbursement of care costs.

**§2
Conditions for reimbursement of care costs**

1. Reimbursement of care costs is paid as a refund of expenses incurred by the Participant only in connection with the care of a child up to 7 years of age or a dependent person for the following forms of support:

Fundacja Wsparcia Nauki i Biznesu

ul. Jana i Hieronima Małeckich 2 lok. 13, 19-300 Ełk
NIP: 848 187 22 25
Regon: 369886064
KRS: 0000724108

Biuro

ul. Jana i Hieronima Małeckich 3 lok. 2, 19-300 Ełk
tel. 572 222 050
biuro@fundacjawnb.org.pl
www.fundacjawnb.org.pl

Konto

25 1600 1462 1810 2583 2000 0001
BNP Paribas





- a. Career counselling/counselling,
 - b. Support for the development of soft skills of the Pedagogical University,
 - c. Training leading to the acquisition of qualifications or competences,
 - d. Professional internships,
 - e. Job placement,
 - f. Support resulting from the specific needs of the Pedagogical Labour (adaptive).
2. The reimbursement of the costs referred to in paragraph 1 may only be received by the Project Participant who:
- a. takes care of a child up to 7 years of age, or
 - b. takes care of a dependent person, i.e. a person who, due to their health condition or age, requires constant care and is connected to the Project Participant by family ties, affinity or lives in the same household with the Project Participant.
3. Pursuant to Article 61.1 of the Act of 20 April 2004 on the Promotion of Employment and Labour Market Institutions, the ¹ maximum amount allocated for the reimbursement of the cost of care for children up to 7 years of age and a dependent person is half of the unemployment benefit – i.e. PLN 831.00 per person.
4. Reimbursement of the costs of childcare for a child up to 7 years of age or a dependent person is entitled to the Project Participant participating in the forms of support indicated in paragraph 1, **only for the period of participation in the support**. Due to the prohibition of double financing, support consisting in the provision of childcare does not include childcare places co-financed by FERS, KPO or other public funds and non-institutional forms of care such (nanny).
5. The payment of care costs will be made on a one-off basis, after the end of participation in a given form of support at the request of the Project Participant (which is also a list for payment) containing a bank account number. The refund is due only for the duration of the classes during which the project participant was present.
6. Attendance verification is based on attendance lists

¹ Journal of Laws of 2023, item 735, późn.zm

Fundacja Wsparcia Nauki i Biznesu

ul. Jana i Hieronima Mańkowskich 2 lok. 13, 19-300 Elk
NIP: 848 187 22 25
Regon: 369886064
KRS: 0000724108

Biuro

ul. Jana i Hieronima Mańkowskich 3 lok. 2, 19-300 Elk
tel. 572 222 050
biuro@fundacjawnb.org.pl
www.fundacjawnb.org.pl

Konto

25 1600 1462 1810 2583 2000 0001
BNP Paribas





7. Reimbursement of care costs takes place after verification of the correctness of the submitted application and required documents, as well as verification of the Participant's presence during the support provided under the project.
8. In the event of exhaustion of funds in the project budget for project activities, the Beneficiary reserves the right to refuse to pay the costs of care for a child up to 7 years of age or a dependent person. In such a case, the order of submitted applications is decisive. In the event of refusal to reimburse the costs of care, the Participant cannot pursue any claims in this respect.

§3

Documents Required

1. Reimbursement of the costs of care for a child up to 7 years of age will be made on the condition that the following is submitted:
 - a. completed and signed Application for support in the form of reimbursement of care costs,
 - b. a certificate of the child's attendance at the nursery/kindergarten (indicating how long he/she has been in the nursery/kindergarten),
 - c. documents confirming the actual expenses incurred for a given period of participation in the training, i.e. photocopies of the fees incurred for the nursery/kindergarten.
2. Reimbursement of the costs of care for a dependent person will be made on condition that the following is submitted:
 - a. a photocopy of a certificate on the degree of disability of the dependent person or another document confirming that the dependent person requires constant care due to their health condition,
 - b. a statement on the degree of kinship or affinity of the project participant with a dependent person,
 - c. a certificate of the dependent person's stay in a care institution or facility (indicating how long he/she has been staying in the above-mentioned facility) or from another institution dealing with care, or a photocopy of a civil law contract concluded with a natural person for the care of a dependent person,

Fundacja Wsparcia Nauki i Biznesu

ul. Jana i Hieronima Małeckich 2 lok. 13, 19-300 Elk
NIP: 848 187 22 25
Regon: 369886064
KRS: 0000724108

Biuro

ul. Jana i Hieronima Małeckich 3 lok. 2, 19-300 Elk
tel. 572 222 050
biuro@fundacjawnb.org.pl
www.fundacjawnb.org.pl

Konto

25 1600 1462 1810 2583 2000 0001
BNP Paribas





- d. documents confirming the actual expenses incurred for a given period of participation in the training, i.e. photocopies of the fees incurred for the care facility, and in the case of care provided by a natural person, a copy of the confirmation of payment or transfer together with the confirmation of payment of the social security contribution under the contract for the provision of care for a dependent person.

§4

Final provisions

1. These Terms and Conditions enter into force on 01.10.2024.
2. Reimbursement of care costs will be carried out in accordance with the principles of financing expenses incurred in projects co-financed by the ESF+ and the assumptions of the project "Occupational integration of third-country nationals – Ełk subregion".
3. The Project Participant applying for reimbursement of care costs is obliged to respect the rules of these *Regulations*.
4. In matters not regulated by these *Regulations*, the final decision regarding the reimbursement of care costs is made by the Beneficiary, in consultation with the Intermediate Body.
5. The project beneficiary reserves the right to amend the Regulations if it is necessary to adapt them to the guidelines related to the implementation of the project or the occurrence of other circumstances that could not have been foreseen at the stage of introducing these *Regulations*.

Fundacja Wsparcia Nauki i Biznesu

ul. Jana i Hieronima Małeckich 2 lok. 13, 19-300 Ełk
NIP: 848 187 22 25
Regon: 369886064
KRS: 0000724108

Biuro

ul. Jana i Hieronima Małeckich 3 lok. 2, 19-300 Ełk
tel. 572 222 050
biuro@fundacjawnb.org.pl
www.fundacjawnb.org.pl

Konto

25 1600 1462 1810 2583 2000 0001
BNP Paribas



Fundusze Europejskie
dla Warmii i Mazur



Rzeczpospolita
Polska

Dofinansowane przez
Unię Europejską

